

All Saints' Cathedral Annual General Meeting



Sunday, 16 February 2025

Reports for the Period

1 January 2024 through 31 December 2024

and the Proposed Budget for 2025

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Agenda

Agenda for 2025 All Saints' Anglican Cathedral Annual General Meeting February 16, 2024

1. Call to order and opening prayer
2. Signing of Canonical Declaration
3. Appointment of Secretary
4. Acceptance of the Agenda
5. Acceptance of the Minutes of Annual General Meeting of 2024
6. Election of Vestry members
7. Election of Lay Members of Synod
8. Rector's Report and Diocesan Strategic Plan Update
9. Acceptance of the Ministry Reports
10. Financial Report and Presentation of 2025 Budget
11. Appointment of 2025 Accounts Examiner
12. Closing Prayer

Minutes from 2024 Annual General Meeting

All Saints Anglican Cathedral
Annual General Meeting (AGM)
Sunday, February 25, 2024

1. Call to Order

The meeting was called to order at 12:12pm by The Very Reverend Alexandra Meek, Dean, All Saints Anglican Cathedral. Digital copies of the 45-page AGM meeting package were circulated a week in advance of the meeting with some printed copies available. The Renovation Report was provided at the meeting itself as well as being supplied by email one day in advance of the meeting.

Opening Prayer led by the Very Reverend Alexandra Meek.

2. Signing of the Canonical Declaration

The Canonical Declaration was read aloud by the Dean on behalf of all present. An AGM sign-in register was circulated with forty-six (46) eligible parishioners attaching their signatures to it.

3. Appointment of the Secretary for the Meeting

MOTION

Moved by Dean Alexandra Meek that RJ Chambers, Administrative Assistant, be appointed as secretary for the meeting. Seconded by Robert Shannon. Passed.

4. Approval of the 2024 AGM Agenda

MOTION

Moved by Dean Alexandra Meek that the 2024 AGM meeting agenda be approved as amended. Seconded by Barbara Burrows. Passed.

5. Approval of Minutes from 2023 AGM

MOTION

Moved by Gerry Falk that the AGM meeting minutes held February 19, 2023 be approved as presented. Seconded by Mary-Lou Cleveland. Passed.

6. Appointment of Wardens and Vestry Members

The Dean thanked vestry and corporation for their work over the last year. Specific thanks to David Barnum, Caroline Howarth, and Ebenezer Oladokun and Vanessa Johnson

wardens. Caroline, Vanessa, and David will also be stepping down as wardens at this time.

APPOINTMENT

Ebenezer Oladokun has been appointed as Rector's Warden by the Dean.

The Dean nominated Margaret Sisley as People's Warden. No additional nominees were received.

MOTION

Moved Margaret Sisley become the People's Warden. No additional nominations. Passed.

Dean Alex thanked Jay Adams, Grant Harrison, Gerry Falk, Jackie Haugland, Julia Nelson, Louella Janzen-Pick, Jeremy Rossiter, Margaret Sisley, and David Nahirney for their work on Vestry over the last year.

Those nominated to serve on Vestry for 2024 are:

- Jay Adams
- Barbara Burrows
- Caroline Howarth
- Jacquie Haugland
- Jeremy Rossiter
- Julia Nelson
- Louella Janzen-Pick
- David Barnum
- Grant Harrison
- David Nahirney, Treasurer

MOTION

Dean Alexandra Meek moved that the above named nominees be elected on Vestry for 2024. Seconded by Robert Shannon. Passed.

7. Election of Lay Members of Synod

We are asking members to vote for two members of Synod. The votes will be tabulated following the meeting and an announcement made shortly. Synod will happen October 18-19, 2024.

The two who receive the most votes will be the two Synod delegates and those receiving the third and fourth most votes will be named as alternates.

RESULTS OF VOTE

The Synod Delegates will be Caroline Howarth and Julia Nelson. The Synod alternates are Jay Adams and Louella Janzen-Pick.

8. Rector's Report

The Dean expressed her thanks for all of those who served in their ministry areas with joy and care. The Dean thanked RJ as administrator, Rev. Ruth for her faithful service as Vicar, and Jeremy Spurgeon as music director.

This year included a lot of transition and was a difficult year in many ways but thank you to all who continue to faithfully attend and serve the Cathedral - even in the midst of difficult times.

9. Acceptance of Ministry Reports

The Dean referenced the below Ministry Reports, included in the AGM meeting package, and invited individuals to speak to their reports.

Robert Shannon spoke to the Renovations Report (distributed separately from the full package) and showed drawings of the Cathedral as it stands today as well as what the proposed renovation will look like complete. The plan has gone through multiple iterations but we have settled on the plan we have now. This would remove the rail and the short dividing wall and would move the chancel level further into the Nave. This will allow room for an accessibility ramp to be able to access the chancel. The chancel will be more square and will make the full Nave feel like a more connected space and would allow for other setups for worship - including circular forms of worship (sitting in a circle) or having chairs set up much more closely to the front. There will be rails added at the side for those who wish to kneel for communion. The altar will be moveable. There is still consideration going on about how to approach a riser system for choirs. This plan will also allow for storage of the grand piano when not in use. Some pews will need to be removed to create additional accessible seating. Some widening of the doors around the chancel may need to happen. The platform below the Reredos might be removed with risers added but those specifics are still being determined.

- Questions:

- What will happen to the lectern and pulpit? They are not in the new plan. No final decisions have been made. The lectern (eagle) could move to the chapel upstairs. Regarding the pulpit, we could use portions of it in the new construction as this would remove the steps to the pulpit.
- How many front pews will be removed? We have to take out at least two - possibly three - from the front of the Nave. It appears that it would require the removal of the modesty rail and the front two pews.

- o What discussion has there been regarding lighting? We are asking for a proposal from a lighting company in Edmonton. We want to ensure that the front section is highlighted well. We have not yet received a proposal but would likely be LED lighting.
- o The North side stained glass does not show well either. This requested proposal would also hopefully help to address this issue.
- o How much will this project cost and how are we planning to pay for it? We are still waiting on two quotes. Goal is to pay for this project with the Peggy Anne Field Fund (as discussed at last year's AGM).

Dean Alex thanked Robert and the Committee for all of the work they have done on this project. We have also received a quote to replace all of the upper windows on the North side at the cost of \$63,000.00. Permaseal has offered a grant of \$7,500.00 to help with this project if it materializes.

Caroline Howarth spoke to the warden's report. She thanked David Barnum for preparing the warden's report and expressed her thanks to Rev. Alex for all of her support over the last year.

Jeremy Spurgeon was wished a happy birthday and he thanked all those gathered for their kind wishes.

There were no additional questions regarding the ministry reports.

Reports contained in the AGM packet:

Rector

Vicar

Other Ministry Areas:

Administrator

Wardens

Altar Guild

Breakfast Ministry

Hospitality

Lay Evangelist / ICPM

Manna Market

Music Director

Patchwork Saints

Senior's Outreach

Servers' Guild

Sidespeople

Syrian Refugee Family

Vision 2020

Peggy Anne Field Memorial Campaign

Renovations

MOTION

Moved by Gerry Falk that the Ministry Reports be accepted as presented. Seconded by Dottie Cocker. Passed.

10. Financial Report and Presentation of 2024 Budget

The complete set of financial statements are attached to these minutes. The statements were distributed to the congregation in advance of the meeting. Treasurer, David Nahirney, began by presenting the Annual Income and Expense Statement from January 1 to December 31, 2023.

Income

Envelope giving was down as was open plate giving. Memorial gifts were for the Brian Burrows Memorial Fund. Rental bookings are increasing post Covid. We received an insurance payout for some issues that occurred in 2022. And we also received some grant funds.

Total income was about \$338,000.00 which was above our budgeted income.

Expenses

Repairs and maintenance were down a bit from last year. Window projects were more than anticipated as installation was not factored in. Utilities was close to budgeted. Insurance continues to increase year over year. Insurance has more than doubled over the last five years. Property costs were around \$140,000.00 – right around where we budgeted. Apportionment is what we pay to the Diocese. Outreach expenses have increased but this is a great thing in our community. Breakfast was below budgeted so overall outreach ended up a bit under budget. Personnel expenses were lower than anticipated as the Vicar was away for part of the year and the Administrative Assistant role was vacant for a period of time. The transfer to restricted funds is not actually an expense but a transfer into the protected fund (Brian Burrows Memorial Fund). Administrative costs are right around budget when you factor in the transfer of the Brian Burrows Fund money.

Total expenses were around \$508,000.00.

At the end of the year, we ended with a deficit of over \$170,000.00

2023 Budget Shortfall

The shortfall from 2023 was covered by Endowment Income and Endowment Capital funds (the Mays Memorial Fund).

MOTION

Moved by David Nahirney that the income and expense statement and budget report for 2023 be approved as published in the annual general meeting materials. Seconded by Jackie Haughland. Passed.

Restricted Funds Report

Major endowments are managed by Scotia McLeod. In addition to those, we have restricted funds housed in our regular banking account. Most funds are kept in accessible funds so funds can be moved in and out as needed.

The Peggy Anne Memorial Fund covered the expenses of the new boilers. There was another donation from her estate so that fund currently is sitting at around \$92,000.00. The MacDonald Memorial Fund covered some of the hospitality expenses. The Brian Burrows Memorial Fund was used to pay musicians on Easter Sunday. The parking fund was bailed out by vestry during the year.

Restricted Funds Reconciliation

As evidenced in the distributed report, these funds have been of enormous benefit. Even with pulling money out of these funds the last couple of years, there are still at a similar funding level as they were in 2018.

Individual Funds Income and Expense Statement January 1 to December 31, 2023

This report provides an explanation of the Individual Funds and their restricted uses.

- Questions regarding financial statements:
 - With latest amount being taken from endowments, how long can the funds withstand the deficits? Approximately 8-10 years if the levels remain the same.

MOTION

It was moved by David Nahirney that the Restricted Funds Reconciliation and the Endowment Funds Reconciliation as at December 31, 2023 be approved as published (with corrections supplied at meeting) in the annual general meeting materials. Seconded by Gerry Falk. Passed.

2024 Budget

Income

Based on our recent track record and expected pre-authorized giving, we have budgeted approximately the same as last year. We expect church and hall rentals to be a bit higher than last year with the continued recovery of Covid closures from music groups. Total budgeted income is around \$302,000.00.

Expenses

We have a security upgrade happening that will cost about \$27,000.00 most of which will be covered by grant funding. Insurance will increase - that amount we know already.

Property overall is a bit higher than last year. Apportionment has also increase a bit. Payroll numbers are likely to fluctuate as administrative amount will drop from March onward and our Vicar is still on loan elsewhere. With the new shared ministry with St. Luke's, we also have an expense there. Overall, personnel costs should be lower than last year. Ministry and administrative is expected to be lower than last year as well.

Summary

Total expenses are around \$480,000 with income anticipated at around \$302,000 leaving a shortfall of just over \$177,000. The plan to cover the 2024 shortfall was reviewed by the Treasurer.

MOTION

Moved by David Nahirney that the 2024 Budget as recommended by Corporation and Vestry, and as published in the annual general meeting materials, be approved and adopted. Seconded by Gerry Falk. Passed.

MOTION

Moved by David Nahirney that the shortfall (expenses not covered by income) in the 2024 budget be covered:

- First, by applying the 2024 income earned by individual endowment funds where the purpose of the fund relates to a budget expense item, to cover those budget expense items;
- Then, if necessary, by applying funds from the capital of the Mays Memorial Endowment Fund.

Where use of the capital of the Endowment Funds to cover 2024 shortfall is not presently within the purpose for which the individual fund was created, the purpose of the fund shall stand amended to permit the use of the capital to cover the 2024 budget shortfall. Seconded by Margaret Sisley. Passed.

11. Appointment of 2024 Accounts Examiner

Treasurer, David Nahirney noted that King & Company had reviewed the books for a few years.

MOTION

David Nahirney moved that King & Company Chartered Accountants be retained to conduct a financial review of the parish financial position and accounts for 2023. Seconded by Robert Shannon. Passed.

Dean Alex thanked David Nahirney for his diligent work as Treasurer.

12. Other Business

David Barnum spoke to some of the issues regarding dropping church attendance in recent years. There was discussion about whether we should refer this to the Diocese or the National Church directly.

MOTION

David Barnum moved and then withdrew a motion following discussion.

MOTION

Dean Alexandra Meek moved that the Vestry begin conversations on the challenges (and possible solutions) that All Saints' Cathedral has experienced from Covid-19 and begin conversation to develop a motion for our Diocesan Synod to request a broader study on the effects of Covid-19 on the Anglican Church as a whole. Seconded by Caroline Howarth. Passed.

Mary-Lou Cleveland spoke to the issues facing the community of downtown Edmonton and working towards actually doing something as a parish to address the unhoused issue of Edmonton. Mary-Lou proposed starting a letter-writing campaign to our MLAs and city councillors to request the different levels of government to begin taking real action about this issue - outside of just continual displacement of those unhoused. Additionally, we could schedule some prayer vigils to pray about this issue around the city. Mary-Lou is open to receiving your ideas about these issues as well and we can continue these discussions going forward.

13. Closing Prayer was led by led by the Very Reverend Alexandra Meek.

The Grace was said together as a closing prayer.

MOTION

Moved by Rob Reynolds and seconded by Dean Alexandra Meek that the meeting adjourn. Passed. Meeting was adjourned at 1:49pm.

Ministry Reports for 2024

Rector Report

As I reflect back on 2024, I think it is fair to say that this was a year of change and transition. Through all of it, I can see God's care, faithfully guiding us into a new stage of life. In many ways it felt that a spiritual change was embodied through the physical change to help us understand the new life that was coming to All Saints'. We began the year with the formation of the Renovation Committee who, with Ackard Contracting, worked to renovate our chancel and to create a space that is more open, welcome, and accessible. The result is the beautiful renewal of our Cathedral building that will serve both our congregation and the community for years to come. As we prepared for these renovations, we sadly marked the passing of many faithful and beloved members of All Saints'. 2024 was a difficult year as we grieved the loss of Keith Driver, Helen Lees, Alison Scott-Prelorentzos, Barb Prinsen, Joanne Dunn, Gordon Freeman, Pam Allan, Joanne Shaw, and Peter Heritage. The change to our community and congregation was deeply felt. And, as we entrusted these souls to God, I felt reminded of God's faithfulness to this community over these past decades and felt encouraged to trust God into our future as well.

And so, we boldly moved worship into the church hall for the summer and enjoyed being able to hear all the elements of the service and to be gathered in a more cozy way in worship and prayer. We moved back into the church in September and celebrated the completed renovations with a joyful Evensong service and reception.

Through all of these changes, we continued to serve our community through outreach ministries with Breakfasts, Manna Market, and Boyle Street Belonging Centres. We shared in ministry with St. Luke's, combining Holy Week services, and celebrating National Indigenous People's Day of Prayer together, combining Bible Study, and celebrating St. Andrew's Day with Highland Dancing. We walked in inter-faith conversations through the River Valley and developed new friendships.

2024 was also a year where we said goodbye to our beloved Vicar, the Rev. Ruth Sesink Bott. Rev. Ruth assisted with the diocesan need for interim ministry on several occasions in 2023 and 2024, all the while maintaining a strong pastoral presence and connection at the Cathedral. In December, she made the decision to prioritize the completion of her thesis work and officially took her leave from the Cathedral. Ruth will begin work with a new congregation later in 2025, and we pray for her and Dawson during this time of transition. I want to express my deep thanks for Ruth's faithful ministry with All Saints' since the summer of 2020. Ruth's ministry was a gift to me personally as I know it was to the congregation as a whole.

With our continued deficit, we will not replace the role of vicar in the future but will continue to work in shared ministry with St. Luke's, employing the Rev. Nick Trussell as assisting priest (0.2 FTE) as we move more fully into shared ministry with that congregation.

I would like to take the opportunity to thank the Rev. John Gee who serves as Deacon of the Cathedral, faithfully serving each week and for his willingness to preach and to take services when I have been away. I would like to thank RJ Chambers, who has been a most wonderful Administrative Assistant for All Saints' throughout the year. RJ provides a stable, welcoming, and incredibly organized level of life to our office and ministry, as all who have interacted with him can attest. I also want to offer my continued thanks and appreciation to Jeremy Spurgeon who serves this congregation with faithfulness and grace, as he carefully considers each service as our beloved Music Director.

Finally, I want to acknowledge all of the ministry that happens behind the scenes and to recognize the many hours of work that goes into these various forms of service: Hospitality, Altar Guild, Server's Guild, Choir, 2020 Vision Committee, Vestry, Corporation and Treasurer, Sidespeople, Scripture Readers, Pray-ers, Chalice Bearers, Manna Market Volunteers, Breakfast volunteers, Livestreaming, and Closed Captioning volunteers. There is so much that happens to make this church a living blessing, and so many hands that contribute to the work. Thank you.

This year was change after change after change. Normally, that would be a point of great strain for a community and yet, through the grace of God, this congregation weathered these changes with kindness and patience, and, I would even say, joy. Thank you. For caring for each other, for being open to change, and for waiting with me in expectation for what God is up to in our midst. Despite all we encountered this year, I continually felt the support of this congregation for my ministry and more importantly the support you provided one another. All Saints' is truly an incredible community and I thank God for allowing me to walk with you during this time.

Respectfully submitted,
The Very Reverend Alexandra Meek

Administrator Report

As I started working at All Saints' in November of 2023, the end of 2024 marked the first full calendar year of my employment at the Cathedral. It has been a great joy for me to serve the Cathedral over the past twelve months and get to know so many of you. I look forward to many more years to come!

Over the last twelve months, there have been some minor tweaks to the volunteer scheduling. Most volunteer areas are now scheduled by the Office and included on a master calendar. This helps the Office ensure that we are not creating impossible overlaps for parishioners and centralizes the communication of the full schedule to most of those involved in various ministries.

Last year, we had done some work on building a new website. In the first few months of 2024, we continued to add content to the website and were able to capture many of the historical feature of the building and fixtures and highlight those items online. One of the tools of the new site was a built-in email newsletter function that we were not initially utilizing. As of the new liturgical year (December of 2024), we moved over to using the newsletter tools. This serves a dual purpose of us utilizing a tool we already have access to (and eliminating the external newsletter subscription we had before) as well as helps to ensure the website is seeing regular updates. One issue with the newsletter is that sometimes Shaw email accounts mark it as spam. If you are a Shaw user and have not been receiving the newsletter over the last number of weeks, please check your spam folder and mark our newsletter as safe.

With the recent renovations to the Cathedral and the changing venue landscape in the city, we also are seeing an increase in rental bookings. This brings much needed revenue to the Cathedral while also creating a strong link between our parish community and the music and arts community. As more groups experience the newly renovated Cathedral space, I anticipate our rentals will continue to grow.

In other projects over the last year, we were able to sort through and catalogue the many boxes of archival information stored in the Dean's office. Most of those items have been sent to the Provincial Archives of Alberta for safe storage. This allows the wider community to be able to access these important historical items for many years to come. We were also able to inter the three urns that had long been waiting in the Dean's office and provide them the final resting place each of those individuals deserved. We also were able to re-organize some of the storage spaces on the main floor and move some of the heavier seasonal decorations to the main floor to avoid having to haul them up and down the Narthex stairs every year.

Looking forward to the next few months, I will be working to bring more attention to the beautiful venue we have available for rental. I will also be re-organizing a couple of other (currently) unloved spaces and making them more useable and accessible.

Lastly, I want to thank Rev. Alex, Rev. Ruth, Jeremy, and the many wonderful All Saints' parishioners for many lovely conversations and support. You all make it a joy to serve the Cathedral in this administrative role.

Respectfully submitted,
RJ Chambers

Wardens Report

2024 has been another busy and active year at All Saints' including the worship of God, caring for our neighbours, and being stewards of this beautiful building.

Our worship has encompassed our regular weekly services, special services for Christmas and Easter, weddings, funerals, and special Diocesan events (for example, ordinations and the opening of Diocesan Synod).

Some have deepened their understanding of their faith by participating in programs such as the Revive study.

We have shown Christian love and care for our neighbours by continuing with Manna Market and Thursday breakfasts, as well as collecting warm winter clothing for those in need, providing lunch at ICPM, and collecting donations for Edmonton's Food Bank. In the early part of 2024, we partnered with Boyle Street Community Services to open our hall as a welcome/warming centre during the coldest months. Boyle Street, unfortunately, did not receive the funding to continue with that this winter. We also provided space for Jasper Social Services to assist temporary foreign workers who needed help with their visa changes following the devastating fires in Jasper last summer.

2024 saw the completion of the security upgrades to the building with the installation of fob readers on the exterior doors and Abloy locks on the interior doors. Also completed were the renovations to our beautiful chancel space, including the installation of an accessibility ramp. The return to worship in the church was joyously celebrated at a dedication ceremony during choral evensong featuring the bishop, organ, and a 30-voice choir. The acoustics of the space were further celebrated at an organ concert presented by Jeremy Spurgeon.

This year we expect to see the installation of an upgraded audio-visual system that will improve the quality, reliability, and ease of operation of the sound system in the church and hall, and also improve the facilities for livestreaming our services. We thank Kris Mitchell for his expert assistance in obtaining a quote that meets our needs but does not exceed them!

Future plans include replacing the single glazed windows in the north wall of the nave with more energy efficient units, as was done in the chapel, and improvements to the lighting in the renovated chancel space. These will be done as funding permits.

In the spring there was a parish meeting with consultant Anna Bubel to assess our strengths and weaknesses as part of the preparation of the Diocese's strategic plan. Our comments were combined with those from other parishes in a report that was discussed at the Diocesan Synod.

At the end of November, we marked with a cake and gifts, the end of Rev. Ruth's valued service as our Vicar. We hope to see her occasionally this year in her new role as our Honorary Assistant, and wish her well in her future endeavours.

For the past few months, we have been sharing some ministries with St. Luke's parish. Rev. Nick Trussell has helped to take some of the heavy load of being both our Rector and the Diocesan Dean off Dean Alex's shoulders and the two parishes have been able to have more special services and events by working together. Vestry has voted to continue this sharing arrangement and to seek more ways to deepen the connection between our two parishes. We see this type of cooperation between parishes as being a model for others in the diocese that are struggling with fewer members and less money.

It is a privilege to be a warden to such a caring, and committed congregation, and I thank you for the opportunity.

Respectfully Submitted

On behalf of myself, Margaret Sisley (People's Warden)
and Ebenezer Oladokun (Rector's Warden)

Altar Guild Report

"Serve God faithfully with all your heart; consider what great things God has done for you."
1 Samuel 12:24

Guild Leader: Brenda Voyce

Treasurer: Mabel Fuyana

Flower Convener: Julia Nelson

Linen Convener: Brenda Voyce

Team Leaders: Barbara Burrows, Carol Hawrish, Julia Nelson, and Brenda Voyce.

Flower Arrangers: Margaret Asiedu-Ampem, Mary-Lou Cleveland, Gerry Falk, Anne Macdonald, Kirsten Moore, and Julia Nelson.

Membership: The dedicated members serving in this ministry over the past year were: Margaret Asiedu-Ampem, Betty Benson, Barbara Burrows, Mary-Lou Cleveland, Douglas Cowan, Gerry Falk, Mabel Fuyana, Carol Hawrish, Anne Macdonald, Kirsten Moore, Julia Nelson, Comfort Oladokun, and Brenda Voyce.

Spares: Karen Capelazo and Susan Kenneth.

Our duties changed somewhat during the renovations of the sanctuary as we were not required to dust and clean the brasses in the cathedral, but we still continued with "business as usual" by setting up the services in the hall, including a Celebration of Life service for Pam Allan, a long-term congregant and friend of All Saints' Cathedral for many of her 99+ years.

Each team is on duty every fourth week. Each Saturday we prepare for the Sunday services. Our tasks include cleaning the sacred vessels, polishing the brasses, attending to the candles and candlesticks, dusting the sanctuary/chancel, and arranging the flowers. We prepare the sanctuary/chancel for all special services including baptisms, weddings, funerals, ordinations, and diocesan events. Each Sunday, we set up the altar for each service and clean up following the service. We set up and clean up for services of St. Mark-Jieng parish, and we set up for the Thursday service of the Cathedral and clean up afterwards. Other duties include laundering and ironing the fine linen and purchasing the supplies for worship. On the Saturdays before Easter and Christmas, the teams meet together for Morning Prayer followed by a "big clean" and a time of fellowship. Members of the Guild, with assistance from Fran Armstrong, Sam Asiedu-Ampem, and Robert Shannon, have also undertaken the Thanksgiving and Christmas decorating and take-down. A big thank you to all.

The flowers in the Cathedral are generously donated by the congregation. The response to our Easter and Christmas Flower campaigns is much appreciated. Additionally, members of the congregation are encouraged to request flowers and provide messages of remembrance and/or thanksgiving to be included in the service bulletins. To request flowers, enter the appropriate details on the Flower Calendar located on the wall in the narthex and place your donation, marked "All Saints' Cathedral Altar Guild", on the collection plate. Tax receipts will be issued for all donations. When there are no flower requests, altar flowers are dedicated to the "Glory of God." Full flower orders are \$100, but any donation is appreciated.

We appreciate the support, commitment, and friendship of each member of the Guild, and we thank them all for their faithful service.

Altar Guild membership is a very worthwhile and satisfying ministry. I urge you to consider joining us in this ministry. Ideally, we would like to have four members per team, but we are presently short three people just to maintain the four teams. Many of our members are now less agile, so there is an urgent need of new members. ***New members are not only welcome, but requested at this time.*** Please talk to Brenda Voyce (780-487-3210) for more information.

We thank the clergy and RJ for their support and encouragement throughout the year and look forward to the year ahead.

Respectfully submitted,
Brenda Voyce

Note: The Altar Guild financial report may be found on the following page.

ALL SAINTS ANGLICAN CATHEDRAL ALTAR GUILD 2024

JANUARY 2024 TO DECEMBER 2024

OPENING LEDGER BALANCE	JANUARY	2024	10,994.26
REVENUE	DEPOSITS	DEBITS	
Donations	3,901.00		
Donations in Kind	<u>0.00</u>		
	3,901.00		
EXPENSES			
Flowers, Vases, Accessories		3,273.65	
Bank Charges		<u>48.00</u>	
		3,321.65	
CLOSING LEDGER BALANCE	DECEMBER 31, 2024		11,573.61
Bank Statement	Dec 31	2024	12,261.35
Outstanding Deposits as at	Dec 31	2024	5.00
Outstanding Cheques as at	Dec 31	2024	692.74
Closing Bank Balance as at	Dec 31	2024	11,573.61
	TOTAL REVENUE	3,901.00	
	TOTAL EXPENSES	<u>3,321.65</u>	
	NETT SURPLUS	<u><u>579.35</u></u>	

Respectfully submitted, Mabel Fuyana

All Saints Anglican Cathedral Altar Guild Treasurer

Breakfast Ministry Report

Having begun on Fridays in 2007, the Breakfast Ministry continues to take place on Thursday mornings between October and March each year, thanks to the volunteers who cook for and serve food to our neighbours who come in for a nutritious start to their day. Special thanks to Rev. Alex and Rev. Nick who are always there to help and to visit with our guests.

Our volunteers have a passion for 8:00 mornings and especially for this outreach to the downtown community, which includes low-income seniors, adults with disabilities, and folks who face housing insecurity. We serve a sit-down table service breakfast for everyone, from 9:00 to 10:00. The menu includes coffee, juice, a muffin, two boiled eggs, two or three slices of ham, one or two pieces of fruit, a bowl of oatmeal, and smiles and conversation galore. If anyone prefers not to stay to eat their breakfast, we package their meal for them to take away.

Besides providing breakfast, we also have a table full of winter clothing and toiletries, with many other items available if needed.

We are grateful for the funding from the Cathedral and from many parishioners for the food and for clothing, toiletries, and supplies.

Respectfully submitted,
Barbara Burrows

Hospitality Report

2024 saw a great need for hospitality as we grieved the passing of many in our community and as we supported celebrations like the renewal of the Cathedral, Lessons and Carols, and Synod. The Hospitality team continues to organize receptions that take place in the hall with grace and patience and their ministry is much appreciated. Specific thanks to Margaret Asiedu-Ampem and Dottie Cocker for their continued leadership in this ministry and many thanks to the hospitality team for the many long afternoons and late nights providing refreshment for others in times of joy and grief.

Respectfully submitted,
The Very Reverend Alexandra Meek

Manna Market Report

Manna Market is a food security project of the Cathedral's REACH Committee which helps provide affordable produce to several people living downtown, many with mobility challenges or lack of transportation.

The Market has been operating at the Cathedral since 2018. Each week, we order an assortment of six fruits and vegetables from our wholesaler Fatima's, package them into

baskets so that each basket contains the same assortment of produce and sell them for \$5 each. The true cost of each basket, at wholesale prices, usually amounts to between \$7 and \$9, which is subsidized by the REACH funds. This is the best kept grocery secret in town!

During the summer, we can sell up to 45 baskets each week, but that number can also decrease due to various circumstances such as time of the month or weather (good or bad) so that, in the winter, we go down to about 30-35 baskets. If we have any remaining produce, we deliver it to parishioners or to St. Luke's for their Food Bank program. We also supply fruit (usually bananas and oranges) for the Thursday breakfasts and have also provided produce for ICPM lunches and Harvest Thanksgiving decorations.

We are grateful for the support and work of the clergy, our faithful volunteers, Fatima's Market our supplier, our customers, and the REACH Fund.

Respectfully submitted,
Barbara Burrows

Music Director's Report

These are exciting times in our magnificent Cathedral!

Since their recent completion, the renovations have brought a renewed enthusiasm for music in our new space - which looks fantastic and sounds even better! Music rings out in ways that it never has before!

With this new enthusiasm comes new opportunities. Local choirs and other music organizations are showing interest in using our facility as a performance venue. This interest is creating ongoing opportunities for revenue-generation and attracting audiences to our magnificent building.

The renovations are also attracting new organizations to the Cathedral. Previously, some organizations were unable to use the Cathedral due to spatial limitations. For example, the Edmonton Youth Orchestra is now able to comfortably fit in the newly-expanded chancel and will be performing in the Cathedral in the near future. These types of performances reinforce the reputation of the Cathedral as an excellent venue for music.

We also had interest from choirs in 2024 to use our space as a performance and recording venue, which bolsters our reputation as a place for choral music of the highest caliber. It also presents additional revenue-generating opportunities for the Cathedral.

Evensong has continued to grow through 2024 and has become a wonderful opportunity for music-making (and music consumption) in the city. Musicians from around the region continue to express interest in participating in this special service. The Evensong choir consistently has 25+ singers, which allows us to perform larger-scale works. We continue to

look for opportunities to increase the size of the congregation at Evensong and generate more community interest.

Throughout 2024, the Parish Eucharist was a fixture on the first Sunday of every month. It has become a good way to engage with the congregation through music.

I continue to be inspired by all the members of our Cathedral Choir. They are a joy to work with. Their enthusiasm to make music fills me with gratitude. I am deeply thankful for their contribution and their ongoing commitment to music at the Cathedral.

Finally, I would like to thank Dean Alex for her continued support. I am so grateful for her courage to take on the renovations, ensuring that music resides in the Cathedral for years to come!

Respectfully submitted,
Jeremy Spurgeon

Patchwork Saints Report

We have been pleased to welcome another new member this year and have continued to enjoy a time of fellowship in addition to the opportunity to quilt.

Over the summer, we assisted St. Faith's Indigenous congregants to help a group of women make ribbon skirts. We brought machines and other supplies, and several members attended the sessions to provide support and encouragement.

We receive donations of fabric but have to purchase supplies such as thread and replacement blades for the rotary cutters. To that end, we are continuing to make items for sale. We participated in the Willowby Community League sale in the fall and the Christmas craft sale at Good Shepherd Catholic church.

We did need to take three machines in for servicing, but the cost was generously covered by one of our instructors.

With the fabric that has been donated, we have made four lap quilts that were donated to Capital Care Norwood. We also have several baby blankets ready to donate when St. Paul's assembles more layettes.

In addition to quilts to donate, we are continuing work on a sampler quilt called "Simple Gifts Bible Blocks" to learn new techniques. Some members have personal projects that they are working on occasionally. Just before Christmas, one of our instructors provided kits for a Christmas themed table runner. It has been a fun and easy seasonal project.

We gratefully thank the congregation for their continued support.

Respectfully submitted,
Kirsten Moore for The Patchwork Saints

Seniors' Outreach Program Final Report

ASAC's seniors' bingo outreach program has been led by Darlene and Randy Niederhaus, with assistance from other volunteers, for two full years.

This year's program ran weekly on Tuesdays, 1:30 to 3:30pm, from September 12, 2023, through February 12, 2024, and then monthly for March, April, and May 2024. The change in frequency was due to a significant decrease in the number of bingo players attending on a regular basis. An outside group of seniors has attended monthly since May 2023 through Operation Friendship Seniors Society (OFSS), and so the monthly schedule was based on their availability to attend.

Unfortunately, attendance from The Cathedral Close dropped significantly early in the year as many of the regular bingo players now need additional homecare and are no longer able to attend bingo. Unfortunately, the attendance from members of The Close never recovered. This is a sound reason why attendance dropped but it is disappointing we were unable to attract new players. Three parishioners from ASAC continued to attend regularly.

We feel the program may have run its course. If we were not moving to Ontario, we may have proposed to continue to run the program monthly as of September 2024. All bingo supplies were surrendered to the Cathedral Office. A number of individuals expressed some interest in taking over the running of this program but, for different reasons and situations, none of these are possible options at the current time.

We are grateful for the opportunity to lead this program and will leave it in your hands to determine if it should, or can be, continued.

Respectfully submitted,
Darlene and Randy Niederhaus (submitted in May 2024)

Servers' Guild Report

I would like to thank all of the members of the All Saints' Cathedral Servers' Guild for the time and effort they put into this ministry. This year, I would like to welcome Jaxon Lutzer, Thomas Usher, and Tara Reid (currently on leave) to our numbers and a big thank you to those who have continued to participate in the Servers' Guild including Ethan McGowan at the 8:30am service and Rebecca Moore, Christopher Moore, and Elliot Sharman at the 10:30am service. I also wish to thank both Susan Fleming and Dottie Cocker, who have retired from serving this past year, for their many years of service.

The Servers assist in the preparation of services, especially the celebration of the Eucharist through a variety of necessary roles; from lighting the candles to ensuring service books are in place and the cross is ready. They also assist throughout the service by leading processions, serving at the altar, and receiving the gifts at the offertory. Special diocesan events require additional roles to be filled and often require extra preparation to assist with ordinations and other special Cathedral events.

Being a Server allows for a closer relationship with the liturgy of the service and all Servers find it rewarding to be included at this level. At every service, the members of our guild serve with humility, care, and attention. They are helpful and considerate and a true gift to our congregation as they allow our services to run smoothly.

We are always looking for new members to assist in this ministry. Young people, ten years of age and older, and adults of any age are always welcome to join the Servers' Guild at any time during the year. Training is provided.

If anyone is interested in becoming a Server at the Cathedral, please contact myself or the Dean.

Thank you to all who faithfully participate in this ministry.

Respectfully submitted,
Jay Adams, Lay Reader and Head Server

Sidespeople Report

"Welcome one another, therefore, as Christ has welcomed You, for the glory of God."
Romans 15:7

We are a small and dedicated group of parishioners who welcome worshippers to Sunday services, answer their questions about the Cathedral, direct them to appropriate seating, and assist as necessary.

During the service, we present the elements prior to receiving the offering of the congregation and direct communicants to receive the sacrament. When requested, we assist at memorial services and other special services. After the service, we generally tidy up, turn off lights, and make sure that appropriate doors are locked if no warden is available.

Many thanks to our willing team members who have given their time to help with this Ministry over the past year. We also thank Jim McGuckin who often stepped in to do the count of the congregation.

Many thanks to the clergy for their guidance and support throughout the year and RJ Chambers, who has taken on the task of scheduling sidespeople for me, which I really appreciate.

We welcomed three new members to our team this year: Leta Gagliardi, Yuen-Man Chan, and Karen Capelazo.

If you would like to serve this important Ministry, we would warmly welcome you. Please contact Brenda Voyce at 780-487-3210 or brendavoyce@hotmail.com or Doug Cowan at 780-454-3908.

Respectfully submitted,
Brenda Voyce

Vision 2020 Report

This past year, All Saints' has seen major changes to the building with the Sanctuary renewal project. This has opened up our building to give greater room and flexibility for worship and visiting performance events. This is an exciting and inspiring project.

Security Audit - This was initially headed up by Ted Huck and then continued with the Dean with help from Vision 2020. It involved an assessment of our security, which gave us access to a grant. This enabled us to replace and renew all the locks in the Cathedral and office areas. A big project that I think we are all enjoying the fobs for the outer doors and one key for the inside locks. Another part of the Security Audit recommendations was Safety Training for staff and volunteers. This was offered by the City of Edmonton and Edmonton Police.

Address lettering was also added to the south 103 Street windows to make our location easier to identify, especially with First Responders in mind.

The 103 Street sidewalk was in a bad state, with a broken and dangerous surface. Thanks to contact with our councillor and some nagging city hall, the sidewalk in front of All Saints' was resurfaced.

Heating and cooling - There is ongoing maintenance for the heating: the boiler in the basement and the roof units that heat and cool the hall and offices.

Electrical - We have new LED lights along the top of the west wall window in the hall. This improves our street appearance and gives us extra security. Additional plugs-ins were installed in the hall and improved access to plug-ins for the chapel.

Back lane and back door - This is an ongoing problem for the security of our building and for the well-being of unhoused people who spend time there during the night and the day. The problem is aggravated by the garbage situation. This is caused by unlocked dumpster

bins used by the Starlight Lounge. We are looking at enclosing the backstep to prevent access to the space under these steps where people can be in danger.

Sanctuary – To return to the Sanctuary renewal project: It was the Dean and a special committee who headed up this project (not Vision 2020). But it is important to make sure this major building project is recorded as well as pointing out some of the other aspects:

- **Chapel railing:** an additional railing was installed to raise the height of the railing to increase security and the feeling of safety when you are up in the chapel.
- **Lighting:** is part of the renewal project that is still being worked on.
- **Wall cleaning:** as part of the building work, the brick interior walls were cleaned.
- **Banners:** The banners came down during the work. Before being reinstalled they needed to be vacuum cleaned. This was a big project involving a brave team of volunteers. Each banner took six volunteers and one hour to clean. Banners were hung on the south wall.
- **Upper north windows:** The other important project that is under discussion is the replacement of the upper north windows in the cathedral. The main problem with these windows is that they are single-pane thickness and therefore let a lot of heat escape. We had seen a marked improvement already since the work on the chapel windows. With better insulation and properly installed frames, there is increased comfort and a decrease in the use of heating energy.

We would like to thank RJ for his help and advice with projects. Also, thanks to Vestry for their ideas and guidance for the planning of larger issues and projects.

Many thanks to the members of the Vision 2020 taskforce: Dean Alex Meek, Jay Adams, Brian Laver, David Barnum, David Nahirney, and Julia Nelson.

Submitted by,
Julia Nelson

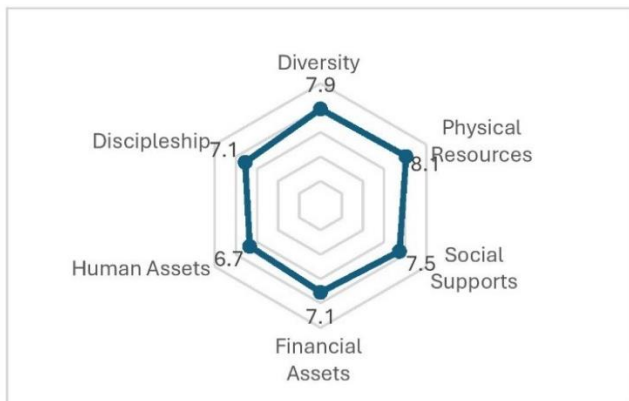
Diocesan Strategic Plan Update

The Diocese of Edmonton is currently developing a strategic plan. Last year, each parish held an engagement session to discuss the individual needs of each parish. The following four pages outline the results of the session held at All Saints' Cathedral.

PARISH ASSETS



ASSETS OF ALL SAINTS, EDMONTON



- Choir and quilting are the most vibrant inward facing ministries.
- The music ministry is second to none. Support it!
- We need to gather and support members who loved a service with more evangelical practice and music. They feel left out.
- There is a strong sense of adhering to long held Anglican Values, while at the same time, accommodating new ideas and trends as the world develops.
- We encourage individuals to exercise their gifts and share their interests from time to time (i.e., making an Anglican rosary).

Member Assessment (34)

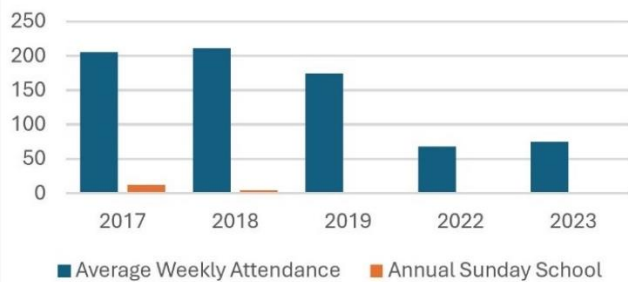
Discipleship

- We have weekly eucharist twice on Sunday and a noon eucharist each Thursday. Once a month we hold a service of Evensong. We are not offering regular Bible study, prayer times, or confirmation classes.

Diversity

- Diversity, Inclusion Equity
- The Cathedral celebrates diversity by marking National Indigenous Day of Prayer, Orange Shirt Day and Red Dress Day. We added prayers to our service in February to mark Black History month and last year held a day of learning on the harms of systemic racism.
- We have a pride flag in our front window and Indigenous symbols in our narthex windows as well installing new stained glass on the theme of reconciliation.
- We are adding an accessibility ramp.

Church Attendance



Anglican Diocese of
Edmonton
Proclaim the Gospel - Feed the Hungry - Reconcile the World

PARISH ASSETS



- We close caption our online services and provide online services for those unable to be present in the cathedral.

Physical Resources

- Building replacement value of \$11,800,193
- September to June, 100-150 come into the church/week outside of worship services.
- We have added new energy efficient windows in the chapel.
- We are beginning renovations in June to better serve our smaller congregation, provide creative space for liturgy, and use the space for more community groups and income possibilities.
- The downtown location comes with concerns with security and safety. People
- Excellent access to transit but concerns about safety on the LRT.
- Also own the Cathedral Close which will return to All Saints' in 10 years. Not sure of its future value.
- Have to pay for parking.

Social Supports

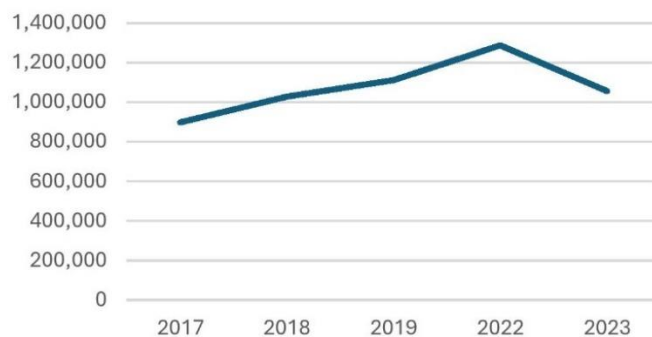
- We are working with Boyle Street to provide safe space for those who need to gather and find belonging.
- We are working with Temple Beth Ora in interfaith pilgrimage walks.

- Breakfast ministry and senior's bingo are our most vibrant outward facing ministries.
- Each week from October to May, the Cathedral provides care through belonging centres, meal programs, senior's bingo, quilting and choir.
- Mana Market operates every week.

Financial Assets

- The Cathedral has functioned with a significant deficit for many years. We have reduced and are reducing staffing.
- The deficit is eating into the principal of our endowment funds at a precipitous rate. The Cathedral may only have 6 to 8 years left.
- In the past 8 months, I would say we are moving into a more stable and hopeful position.

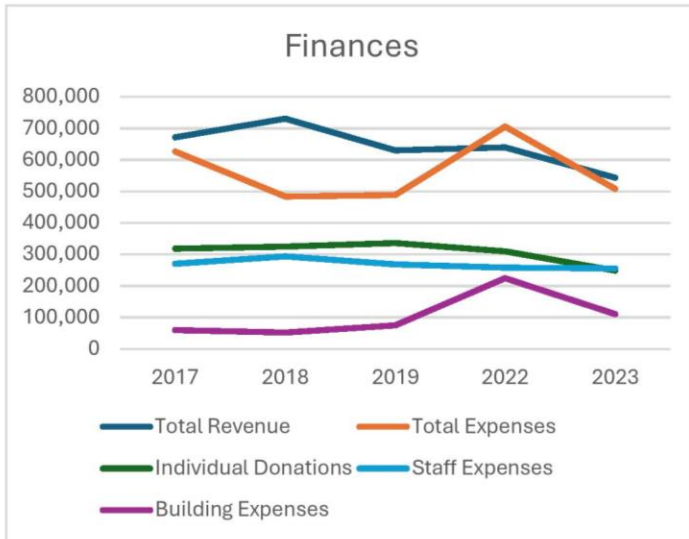
Value of Endowment Fund



Anglican Diocese of
Edmonton

1900-1910 1910-1920 1920-1930 1930-1940 1940-1950 1950-1960 1960-1970 1970-1980 1980-1990 1990-2000 2000-2010 2010-2020 2020-2030

PARISH ASSETS



- We have recently started a trial sharing arrangement with St. Luke's to allow ourselves to do more while not over-stretching either parish.
- Community-building within the parish itself is weak. I feel that people are afraid of intimate, forthright, transparent discussion; they are afraid of real sharing, and they don't much like it when other people do it or try to do it. I know of several people who feel their talents and desires to be involved have been ignored, and several people who have felt unsupported through times of turmoil, loss, emotional hardship, etc.
- There appears to be a core group of individuals who have stepped forward and have become involved in church duties and matters. When new tasks and duties are required, they take on more, while others do not engage.
- We have had internal conflict and still have social divisions at times (e.g., choir members socialise separate and apart from the coffee time after Sunday morning services).
- Our parish needs very committed leadership - almost a superhuman.
- Various committees and groups are very high-functioning (if tired).

Human Assets

- The pandemic was very difficult, and many faithful and long-term parishioners have passed away in the past 2-3 years.
- The Cathedral is in a time of rebuilding and transition. The shift to the future is not without strain.
- The Cathedral is not so much a 'community' church that lives in a particular geographical neighbourhood, but which includes parishioners who choose to journey to the city centre to worship together.
- We have an aging population with very few young people and a limited number of volunteers fulfilling multiple roles.
- Need to grow youth and children involvement for future survival of the parish.



Anglican Diocese of
Edmonton

Prophets for Justice - Pastors for Peace - All for the Kingdom

SWOT Summary — EDMONTON All Saints Cathedral (16)

	Discipleship	Diversity	Physical Assets	Social Supports	Financial Assets	Human Assets
S STRENGTHS	Best liturgical music in Edmonton.	Diversity of parishioners; embrace diversity.	Openness and energy around renovations. Openness to more outside events, especially choirs. Use of building, land and Cathedral Close.	Social outreach and support are strong e.g. Manna Market and breakfast ministry.		Core of dedicated, faithful volunteers. Wide range of talents and skills of laypeople. Resourceful, gifted, flexible clergy and Dean leadership. Gifted music director and choir members. Loving and welcoming community.
W WEAKNESSES	Hard to get critical mass during services with small numbers, so it feels more empty than full. Amount of focus on one ministry (music). Lack of children's ministry. Members neglecting opportunities for spiritual growth.	Challenge of integrating people who struggle socio-economically.	Older buildings are expensive to maintain; will get more expensive as the furnace has to be replaced. Burden of being the Cathedral —a lot extra expected of the parish.	Poor efforts at communicating/ marketing what we offer, strengths. Boyle Street did not do their part.	Financial deficits (ongoing).	Volunteers are aging. Not enough fellowship events to bring members together - not feeling connected to one another. Too few congregants in general (declining numbers); small numbers of families with children. Need to be more inviting. Not tapping into people's talents; gifts are underutilised. Limited vision for the future —strong affinity for how things were.
O OPPORTUNITIES	Maximise potential of online and YouTube ministries (need cameras).		Participate in efforts to revitalise downtown. Encourage use of public transit to our central location (great connections). After renovations attract more concerts.	Media campaign to inform Edmonton about everything going on at the Cathedral. Offer space for youth programming. Connect with the Downtown Community League.		The people of the Cathedral Close. Retirees from the boomer generation.
T THREATS	General decline in interest in religion in society. Perception (created by a long history) of colonial culture in the church.		Perceptions of downtown and real threats to safety (including around the LRT). Uneven sidewalk at front of the building. Back lane garbage and social disorder. High number of churches nearby.		Increased insurance costs.	

Treasurer Report and Proposed 2025 Budget

**ALL SAINTS' ANGLICAN CATHEDRAL
Edmonton, Alberta**

ANNUAL GENERAL MEETING

February 16, 2025

TREASURER'S REPORT

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Respectfully Submitted

**David Nahirney
Treasurer**

February 5, 2025

**All Saints' Anglican Cathedral
Draft Financial Motions for Annual Meeting of 2025**

1. Moved: That the Income and Expense Statement and Budget Report for 2024 be approved as published in the annual meeting materials.
2. Moved: That the Restricted Funds Reconciliation and the Endowment Funds Reconciliation as at December 31, 2024 be approved as published in the annual meeting materials.
3. Moved: That King & Company Chartered Accountants be retained to conduct a financial review of the parish financial position and accounts for 2024.
4. Moved: That the 2025 Budget as recommended by Corporation and Vestry and as published in the annual meeting materials be approved and adopted.
5. Moved: That the shortfall (expenses not covered by income) in the 2025 budget be covered:
 1. First, by applying the 2025 income earned by individual endowment funds where the purpose of the fund relates to a budget expense item, to cover those budget expense items;
 2. Then, if necessary, by applying funds from the capital of the Mays Memorial Endowment Fund.

Where use of the capital of the Endowment Funds to cover 2025 shortfall is not presently within the purpose for which the individual fund was created, the purpose of the fund shall stand amended to permit the use of the capital to cover the 2025 budget shortfall.

All Saints' Anglican Cathedral

**Income and Expense Statement - Budget Report
January 1, 2024 to December 31, 2024**

		2024 Actual	2024 Budget	Variance	2023 Actual
1	Envelope Giving	193,716.28	220,000.00	-26,283.72	220,632.60
2	Open Plate Giving	30,639.03	22,000.00	8,639.03	21,955.62
3	Memorial Gifts	25,659.67	0.00	25,659.67	5,991.12
4	Synod Office Rent	24,000.00	24,000.00	0.00	24,000.00
5	Church & Hall Rent	13,937.97	12,000.00	1,937.97	10,823.57
6	Breakfast Ministry	4,777.57	4,000.00	777.57	3,592.02
7	Hospitality Trnsf/Don	1,111.45	2,000.00	-888.55	2,100.00
8	Music Trnsf/Don	567.25	1,000.00	-432.75	1,023.71
9	Clergy Disc Trnsf/Don	800.00	300.00	500.00	0.00
10	Altar Supplies Don	300.00	900.00	-600.00	842.50
11	Bldg Mnt Trnsf/Don	0.00	12,000.00	-12,000.00	42,252.25
12	Calendar etc Sales	480.00	120.00	360.00	118.50
13	GST Refund	0.00	4,200.00	-4,200.00	4,115.29
14	GRT Royalty Income	137.41	360.00	-222.59	356.46
15	Donation Box	0.00	0.00	0.00	0.00
16	Misc Income	0.00	0.00	0.00	135.00
17	TOTAL INCOME	296,126.63	302,880.00	-6,753.37	337,938.64

		2024 Actual	2024 Budget	Variance	2023 Actual
18	EXPENSES				
19	Property				
20	Repairs & Maintenance	36,342.15	30,000.00	6,342.15	27,233.67
21	Janitorial Services	18,573.49	11,440.80	7,132.69	10,316.25
22	Maintenance Projects	31,993.37	27,000.00	4,993.37	21,055.25
23	Utilities	44,689.04	54,000.00	-9,310.96	52,376.28
24	Insurance	31,833.00	31,833.00	0.00	27,488.00
25	Organ & Piano Maint.	1,628.50	1,400.00	228.50	1,347.50
26	Total Property	165,059.55	155,673.80	9,385.75	139,816.95
27					
28	Diocesan Apportionment	68,112.00	68,112.00	0.00	67,632.00
29	Outreach				
30	Univ. Chaplaincy & Misc Outreach	3,172.27	3,000.00	172.27	2,883.07
31	Breakfast Ministry	4,777.57	3,600.00	1,177.57	3,592.02
32	Clergy Discretionary	711.23	200.00	511.23	100.61
33	Total Outreach	8,661.07	6,800.00	1,861.07	6,575.70
34					
35	Personnel				
36	Payroll	202,934.83	216,238.06	-13,303.23	254,759.59
37	Clergy Mileage/Exp	133.82	600.00	-466.18	665.75
38	Continuing Education	0.00	600.00	-600.00	510.00
39	Pulpit Supply	750.00	600.00	150.00	0.00
40	Total Personnel	203,818.65	218,038.06	-14,219.41	255,935.34

		2024 Actual	2024 Budget	Variance	2023 Actual
41	Ministries & Admin.				
42	Office Expenses	7,469.88	12,000.00	-4,530.12	11,355.46
43	Worship	648.84	600.00	48.84	0.00
44	Telephones	3,164.43	2,229.18	935.25	1,389.49
45	Bank & Visa Charges	921.59	600.00	321.59	553.51
46	Accts Prof Fees	4,515.00	4,515.00	0.00	4,515.00
47	Adult Education	650.72	480.00	170.72	397.25
48	Altar Supplies	1,580.77	2,000.00	-419.23	1,838.88
49	Calendars & Misc Sales	133.76	200.00	-66.24	0.00
50	Hospitality Expenses	1,822.90	3,600.00	-1,777.10	3,729.82
51	Music Expenses	884.25	1,800.00	-915.75	1,515.48
52	Stew'ship Campaign	0.00	60.00	-60.00	51.00
53	Sunday School	0.00	240.00	-240.00	212.78
54	Vestry & Corp	0.00	120.00	-120.00	123.46
55	Transf. to Restricted Funds	0.00	0.00	0.00	9,371.74
56	Miscellaneous	3,388.04	3,000.00	388.04	3,439.89
57	Total Ministries & Admin.	25,180.18	31,444.18	-6,264.00	38,493.76
58					
59	TOTAL EXPENSES	470,831.45	480,068.04	-9,236.59	508,453.75
60	TOTAL INCOME	296,126.63	302,880.00	-6,753.37	337,938.64
61	SHORTFALL	-174,704.82	-177,188.04	2,483.22	-170,515.11
62	Covered by Endowment Income	24,416.84			32,889.57
63	DEFICIT Covered by Endowment Capital	150,287.98			137,625.54

2024 Budget Shortfall Resolution Execution Report

Resolution passed at 2024 Annual Meeting:

That the shortfall (expenses not covered by income) in the 2023 budget be covered by:

1. First by applying the 2024 income earned by individual endowment funds where the purpose of the fund relates to a budget expense item, to cover those budget expense items;
2. Then, if necessary, by applying funds from the capital of the Mays Memorial Fund.

Where use of the capital of the Endowment Funds to cover 2024 shortfall is not presently within the purpose for which the individual fund was created, the purpose of the fund shall stand amended to permit the use of the capital to cover 2024 budget shortfall.

	Item	Amount	Shortfall Balance
	2024 Shortfall		174,704.82
1	<i>First applying the 2024 income earned by individual endowments funds where the purpose of the fund relates to a budget expense item, to cover those budget expense items:</i>		
	Mays Mem'l Fund - all income applied to Repairs & Maintenance expenses	20,244.57	154,460.25
	Ordinands' Fund - some income used to pay for albs for ordinands	1,000.00	153,460.25
	Usher Fund - some income used to support the University Chaplaincy and Other Outreach	3,172.27	150,287.98
2	<i>Then applying part of the capital of the Mays Memorial Fund</i>	150,287.98	0.00

The Chancel Renovation Project

In 2024 the cathedral completed an ambitious renovation of the chancel. Initial funding for this project came from the Peggy Anne Field Memorial Fund which has now evolved into the Alabaster Jar Fund.

Funds in the Peggy Anne Field Memorial Fund/Alabaster Jar Fund

\$92,140.33	balance of the Peggy Anne Memorial Fund
82,266.95	gifts from parishioners
<u>15,000</u>	<u>support from the Anglican Foundation of Canada</u>
\$189,407.28	total of designated donations

\$170,335.95 **cost of the chancel project**

\$19,071.33. **remaining balance**

**ALL SAINTS' ANGLICAN CATHEDRAL
RESTRICTED FUNDS REPORT - ACTIVITY IN 2024**

	Restricted Fund	Purpose	Bal Jan 1/24	Receipts	Expenses	Bal Dec 31/24
1	Peggy Anne Field Memorial Fund/Alabaster Jar Fund	Donations towards the chancel renovation included a \$50,000 anonymous gift and \$15,000 from the Anglican Foundation. All of the expenses were for the chancel project.	92,140.33	97,266.95	170,335.95	19,071.33
2	Reach Project Fund	Reach projects receipts are \$8,000 transferred from endowments and \$8,958.95 from market sales. Reach expenses were for Manna Market (\$13,698.29) and for various outreach ministries (\$1,854.71).	1,651.18	16,958.95	15,553.00	3,057.13
3	Audrey Cleveland Memorial Fund	Available for Altar Guild, music, & other ministries.	37,059.76	0.00	0.00	37,059.76
4	Macdonald Memorial Fund	Half of hospitality expenses not covered by donations.	13,563.45	0.00	711.45	12,852.00
5	Brian Burrows Memorial Fund	In memory of Brian Burrows a fund to support the cathedral's music ministry. Again this year the fund paid for brass musicians on Easter Sunday.	9,423.50	1,674.66	2,000.00	9,098.16
6	Window Upgrade Fund	A new fund to cover future improvements to the cathedral's windows. Past donations helped to upgrade the outer chapel windows.	0.00	2,000.00	0.00	2,000.00
7	Breakfast Ministry Fund	This ministry's expenses in 2024 exceeded donations by \$958.42 so that much was transferred from this fund to our operating budget.	6,985.28	0.00	958.42	6,026.86
8	Parking Passes Fund	Sunday ImPark passes bought by parishioners. If the deficit persists Vestry has approved a transfer to put the fund back into the black.	474.96	1,062.00	1,537.52	-0.56
9	Sewing Machine Project	Funded initially by a start-up grant. Sewing skills promoted. In 2024 \$550 was donated and an additional \$300 was raised by sales.	13,893.64	850.00	612.13	14,131.51
10	TOTAL		175,192.10	119,812.56	191,708.47	103,296.19

**ALL SAINTS' ANGLICAN CATHEDRAL
Endowment Funds Reconciliation
As at December 31, 2024**

**Endowment Funds Income and Expense Statement - January 1, 2024 to December 31, 2024
With Comparisons to Previous Five Years**

		2024	2023	2022	2021	2020	2019
1	Opening Balance January 1	1,019,057.00	1,055,920.00	1,287,010.00	1,111,946.00	1,150,864.00	1,084,427.00
2	Interest, Dividends, Earnings	55,862.51	57,653.15	74,639.58	54,898.85	54,724.03	52,390.88
3	Unrealized Cap Gain (-Loss)	109,334.13	4,386.73	-154,083.81	192,429.23	-10,481.01	58,034.90
4	Scotia McLeod Account Fees	-3,661.64	-3,902.88	-4,387.51	-4,243.09	-3,957.54	-4,042.38
5	Net Earnings and Capital Gain (-Loss) less Fees	161,535.00	58,137.00	-83,831.74	243,084.99	40,285.48	106,383.40
6	Transfers to Op Budget & REACH*	200,000.00	208,667.34	160,000.00	95,000.00	105,000.00	65,000.00
7	Contributions to Usher Fund		113,667.34	12,741.74	26,979.01	25,796.52	25,053.60
8	Closing Balance December 31	980,592.00	1,019,057.00	1,055,920.00	1,287,010.00	1,111,946.00	1,150,864.00
9	Increase in Endowment Funds	-38,465.00	-36,863.00	-231,090.00	175,064.00	-38,918.00	66,437.00
10	Percentage rate of Return on Investment (line 5 ÷ line 1 x 100)	15.85	5.5	-13.02	19.40	3.50	9.81
11	6 year average rate of return	6.84	3.52	4.47	7.58		

* Some of the dollars transferred from our endowments in 2024 were needed to cover the balance of the 2023 deficit. Likewise some of the 2024 shortfall will be covered in 2025. Note that withdrawals from our investments were over \$800,000 from 2019 to 2024. Despite that heavy reliance on the endowment funds their balance is now only about \$100,000 lower than it was six years ago. Donations to the Usher Fund (line 7) afforded considerable protection of the endowments' balance during this period.

Individual Funds Income & Expense Statement - January 1 to December 31, 2024

	Mays Mem'l Fund	Ordinands Fund	Usher Outreach Fund	Reach Endowm. Fund	TOTAL
1 Fund Balance Jan 1, 2024	369,262.97	15,239.84	503,914.13	130,640.06	1,019,057.00
2 Fund Percentage of Total	36.24	1.50	49.45	12.81	100.00
3 Plus interest, Dividend Income	20,244.57	837.94	27,624.01	7,155.99	55,862.51
4 Less ScotiaMcLeod Fees	1,326.98	54.92	1,810.68	469.06	3,661.64
5 Plus Unrealized Capital Gains	39,622.70	1,640.01	54,065.73	14,005.69	109,334.13
6 Balance before 2024 Transactions	427,803.26	17,662.87	583,793.19	151,332.68	1,180,592.00
7 Plus Contributions in 2024					
8 Remainder of 2023 Shortfall applied after Dec 31, 2023	31,916.82				(Transfer) 31,916.82
9 Transfer to REACH restricted fund				8,000.00	(Transfer) 8,000.00
10 Less Expenses in 2024:					
11 Repairs and Maintenance	20,244.57				
12 Support for ordinands		1,000.00			
13 University Chaplaincy & Outreach			3,172.27		
14 Total Expenses	20,244.57	1,000.00	3,172.27		(Transfer) 24,416.84
15 Balance After Expen. & Initial Transfers	375,641.87	16,662.87	580,620.92	143,332.68	1,116,258.34
16 Cover Most of 2024 Operating Shortfall*	135,666.34				(Transfer) 135,666.34
17 Balance after much of 2024 shortfall covered as of December 31, 2024*	239,975.53	16,662.87	580,620.92	143,332.68	980,592.00
18 Gain (Decrease) in 2024	-129,287.44	1,423.03	76,706.79	12,692.62	-38,465.00

*After the transfers outlined above there remains \$14,621.64 of the 2024 shortfall to be covered in 2025.

Explanation of the Individual Funds:

- a. **Mays Memorial Fund:** This fund was left to the cathedral by long time parishioners Ethel and Gordon Mays. Their intention was that the **income** be used for property expenses. The income earned by this fund in 2024 was used to cover some repair and maintenance expenses. While parishioners have preferred a policy of avoiding encroachment on capital, in 2024 they authorized the use of capital if necessary to cover the 2024 operating budget shortfall. In fact capital from the fund was used for that purpose.
- b. **Ordinands' Fund:** This fund was created by a gift from the late Gail Pjeturssen in 2012. Ms. Pjeturssen directed that the funds be used, in the Dean's discretion, to assist with extraordinary expenses which might otherwise impose an unreasonable financial burden on candidates for ordination at the Cathedral around and at the time of their ordination. In 2024 the fund was used to cover travel costs for an ordinand. There is no restriction on the use of the capital of this fund for the purpose of the fund. It is assumed that the designated purpose of this fund could be changed by resolution of the Parishioners as there was no express contrary instruction imposed by Ms. Pjeturssen.
- c. **Usher Outreach Fund:** This fund was created by Les and Lillian Usher in 2014. They (and Ms. Usher after Mr. Usher passed) made further contributions to the fund in the years since the fund was created. After the passing of Ms. Usher in 2023 we received another substantial donation from her estate. The fund is governed by the terms of the Endowment Fund Agreement signed by the Ushers and the Cathedral Corporation. Subject to conditions, the net income of the fund may be used each year for cathedral outreach projects in the City of Edmonton or any community in the Edmonton area where a parishioner of All Saints' lives. The types of projects for which the fund may be used are described in the agreement and include ministries to disadvantaged persons, ministries to First Nations persons, ministries intended to engage people of the community in which the Cathedral is located, our breakfast program, ICPM funding , E4C funding, Anglican chaplaincy programs and programs to build and strengthen the All Saints' congregation. The designated purpose of this fund may be changed as set out in the Endowment Fund Agreement which applies to the Fund. In 2024 the Usher Fund was used to support the University Chaplaincy and other outreach efforts.
- d. **Reach Endowment Fund:** This fund was raised through pledges from parishioners made in 2014 and paid between 2014 and 2020. A portion of the funds are kept in a restricted fund so they are easily available to fund current projects (see page 8). The bulk of the fund is kept in the Endowment Fund. The Reach fund may be used for projects within the description used to solicit donations for the fund from parishioners: for example ministry to the downtown community generally, ministry to students at post secondary educational institutions in the downtown area, and ministry to Indigenous people in the downtown area. It is assumed that the designated purpose of this fund could be changed by resolution of the parishioners because no contrary instruction was stated when the existing purposes were established by the parishioners.

Portfolio Holdings as at December 31, 2024

	Asset Type	Market Value	%	Securities
1	Cash	4,048.00	0.41	
2	Fixed Income	15,896.00	1.62	AGT Series B Debenture Unsecured
3	Preferred Shares	334,068.00	34.06	Brompton Lifeco, Canoe, Enbridge, TransCanada Energy Corp.
4	Common Shares	581,047.00	59.27	BofM, BNS, Enbridge, RBC, Telus, TD, TransCanada Energy Corp
5	Cash Equivalent	45,533.00	4.64	BNS Investment Savings Account
6	TOTAL	980,592.00	100.00	

All Saints' Cathedral 2025 DRAFT Budget

		2025 Budget	2024 Actual	2024 Budget	2023 Actual	2022 Actual	2021 Actual	2020 Actual	Notes
1	Envelope Giving	195,000.00	193,716.28	220,000.00	220,632.60	231,422.00	252,113.90	251,803.15	2025 pledges \$70,460 2024 pledges - numbers were not available. 2023 pledges = \$154,486 2022 pledges = \$149,538 2020 pledges = \$164,556 2025 P & UP PAG = 142,400 2024 P & UP PAG = \$162,432 2023 P & UP PAG = \$209,603 2022 P & UP PAG = \$229,482 2021 P & UP PAG = \$202,348.
2	Open Plate Giving	30,000.00	30,639.03	22,000.00	21,955.62	31,623.30	39,954.03	14,574.19	Assuming 2024 levels continue. Open plate giving was weak throughout the year but surged in December.
3	Memorial Gifts	0.00	25,659.67	0.00	5,991.12	7,071.37	838.90	400.00	No basis for prediction. Generous gifts here in 2024 were very helpful.
4	Synod Office Rent	24,000.00	24,000.00	24,000.00	24,000.00	24,000.00	24,000.00	24,000.00	
5	Church & Hall Rent	15,000.00	13,937.97	12,000.00	10,823.57	6,874.05	2,607.50	1,397.00	Assuming rentals will increase slightly since no renovations should interfere.
6	Breakfast Ministry	4,800.00	4,777.57	4,000.00	3,592.02	8,396.93	5,992.25	5,083.91	
7	Hospitality Trnsf/Don	1,200.00	1,111.45	2,000.00	2,100.00	2,582.00	0.00	225.37	
8	Music Trnsf/Don	900.00	567.25	1,000.00	1,023.71	2,972.18	2,975.60	252.13	
9	Clergy Disc Trnsf/Don	600.00	800.00	300.00	0.00	500.00	297.36	849.53	
10	Altar Supplies Don	400.00	300.00	900.00	842.50	196.25	997.40	25.00	
11	Bldg Mnt Trnsf/Don	4,000.00	0.00	12,000.00	42,252.25	46,399.06	13,801.99	100.00	Perhaps traditional support here will return now that the big non-budget projects of 2023 and 2024 have been completed.
12	Calendar etc Sales	360.00	480.00	120.00	118.50	318.00	859.68	235.00	
13	GST Refund	9,000.00	0.00	4,200.00	4,115.29	3,562.07	4,766.28	0.00	Postal strike late in 2024 delayed about \$5200 refund from CRA. In 2025 we will receive two years worth of refunds.
14	GRT Royalty Income	180.00	137.41	360.00	356.46	367.15	76.46	146.64	
15	Donation Box	0.00	0.00	0.00	0.00	0.00	65.00	278.50	Now counted as open plate donations.
16	Misc Income		0.00	0.00	135.00	3,774.21	2,281.96	0.00	No basis for prediction.
17	TOTAL INCOME	285,440.00	296,126.63	302,880.00	337,938.64	370,058.57	351,628.31	299,370.42	Lower than 2024 largely because we cannot expect another large memorial gift.

	EXPENSES	2025 Budget	2024 Actual	2024 Budget	2023 Actual	2022 Actual	2021 Actual	2020 Actual	Notes
18	Property								
19	Rep. & Maintenance	30,000.00	36,342.15	30,000.00	27,233.67	42,098.11	9,701.15	21,168.12	Assuming fewer equip failures in 2025.
20	Janitorial Services	15,000.00	18,573.49	11,440.80	10,316.25	9,019.50	10,788.96	13,890.92	Assuming fewer major cleanings.
21	Maintenance Projects	0.00	31,993.37	27,000.00	21,055.25	68,168.10	20,136.89	0.00	No budgeted major projects
22	Utilities	48,000.00	44,689.04	54,000.00	52,376.28	46,957.84	34,795.52	30,750.29	Assuming only small increase in costs.
23	Insurance	33,103.00	31,833.00	31,833.00	27,488.00	22,377.00	18,487.90	14,524.03	About a 4% increase.
24	Organ & Piano Maint.	1,800.00	1,628.50	1,400.00	1,347.50	808.50	336.00	672.00	
25	Total Property	127,903.00	165,059.55	155,673.80	139,816.95	189,429.05	94,246.42	81,005.36	
26									
27	Diocesan Apportionment	70,332.00	68,112.00	68,112.00	67,632.00	69,360.00	71,496.00	76,236.00	Though new income has dropped our large transfers from endowments count as income and certainly as income not available to most parishes. Therefore our apportionment has changed little in recent years.
28									
29	Outreach								
30	ICPM & Other Outreach	12,800.00	3,172.27	3,000.00	2,883.07	1,200.00	1,200.00	1,200.00	If necessary endowments can cover large donation to ICPM (\$10,000).
31	Breakfast Ministry	5,400.00	4,777.57	3,600.00	3,592.02	8,396.93	5,992.25	5,083.91	
32	Clergy Discretionary	600.00	711.23	200.00	100.61	654.24	50.00	849.53	
33	Total Outreach	18,800.00	8,661.07	6,800.00	6,575.70	10,251.17	7,242.25	7,133.44	
34									
35	Personnel								
36	Payroll*	199,043.05	202,934.83	216,238.06	254,759.59	257,998.10	250,641.38	243,043.44	*See footnote.
37	Clergy Mileage/Exp	300.00	133.82	600.00	665.75	309.96	532.98	0.00	

*As in the later months of 2024 we continue to share a priest with St. Luke's Parish and are responsible for 20% of his salary.

		2025 Budget	2024 Actual	2024 Budget	2023 Actual	2022 Actual	2021 Actual	2020 Actual	Notes
38	Continuing Education	600.00	0.00	600.00	510.00	660.77	0.00	360.00	
39	Pulpit Supply	750.00	750.00	600.00	0.00	0.00	0.00	1,000.00	
40	Total Personnel	200,693.05	203,818.65	218,038.06	255,935.34	258,968.83	251,174.36	244,403.44	
41									
42	Ministries & Admin.								
43	Office Expenses	8,000.00	7,469.88	12,000.00	11,355.46	12,849.89	10,089.71	9,586.80	Assuming lower costs continue.
44	Worship	600.00	648.84	600.00					New category carved out of Misc Expenses
45	Telephones & Internet	2,998.36	3,164.43	2,229.18	1,389.49	1,121.62	6,185.27	3,350.61	
46	Bank & Visa Charges	900.00	921.59	600.00	553.51	679.17	864.62	1,106.98	
47	Accts Prof Fees	4,515.00	4,515.00	4,515.00	4,515.00	4,095.00	4,095.00	4,095.00	
48	Adult Ed. & Fellowship	900.00	650.72	480.00	397.25	821.17	504.02	367.00	
49	Altar Supplies	1,800.00	1,580.77	2,000.00	1,838.88	1,543.04	1,397.30	940.37	
50	Calendars & Misc Sales	180.00	133.76	200.00	0.00	284.29	445.91	0.00	
51	Hospitality Expenses	2,000.00	1,822.90	3,600.00	3,729.82	1,405.36	0.00	450.74	
52	Music Expenses	1,000.00	884.25	1,800.00	1,515.48	2,925.90	1,694.15	259.00	
53	Stew'ship Campaign	0.00	0.00	60.00	51.00	0.00	55.00	0.00	
54	Sunday School	0.00	0.00	240.00	212.78	168.91	38.14	6.72	
55	Vestry & Corp	0.00	0.00	120.00	123.46	0.00	0.00	0.00	
56	Transf to Restricted Fnds	0.00	0.00	0.00	9,371.74				Rare event and not an expense.
57	Miscellaneous	3,600.00	3,388.04	3,000.00	3,439.89	3,393.04	100.00	214.93	Highly variable & hard to predict.
58	Total Min & Admin	26,493.36	25,180.18	31,444.18	38,493.76	29,287.39	25,469.12	20,378.15	

		2025 Budget	2024 Actual	2024 Budget	2023 Actual	2022 Actual	2021 Act	2020 Act	Notes
59									
60	TOTAL EXPENSES	444,221.41	470,831.45	480,068.04	508,453.75	552,528.94	449,628.15	429,156.39	
61	Total Income	285,440.00	296,126.63	302,880.00	337,938.64	364,704.58	351,628.31	299,370.42	
62									
63	SHORTFALL	158,781.41	174,704.82	177,188.04	170,515.11	187,824.36	97,999.84	129,785.97	
64									
65	Transfer from endowment	158,781.41	174,704.82	177,188.04	170,515.11	187,824.36	97,999.84	129,785.97	Smallest deficit since 2021.

Plan for Covering 2025 Shortfall - See Motion 5 (on page 2 above)		Shortfall Balance
Anticipated 2025 Shortfall as per proposed budget	_____	158,781.41
1. Estimated endowment fund income available for budget expenses in 2025	_____ (35,000.00)	123,781.41
2. Apply part of the capital of the Mays Memorial Fund	_____ (123,781.41)	0.00

NOTE: Re Annual Accounts Review

The Annual Accounts Review for the year ending December 2023 was conducted by King & Company in June 2024. If anyone wishes to review a copy of the report, or to have a copy for their own records, please ask the treasurer.